

THE GOVERNING BODY OF NEWBY & SCALBY PRIMARY SCHOOL
ANNUAL GOVERNANCE STATEMENT
31st July 2017

1. INTRODUCTION

This annual governance statement covers the period 1st August 2016, to 31st July, 2017. In this annual statement “governing body” is taken to mean, “The Governing Body of Newby & Scalby Primary School.”

2. CORE STRATEGIC FUNCTIONS

In accordance with the Government’s requirement for all governing bodies, the three core strategic functions of the governing body are:-

- 1) *Ensuring clarity of vision, ethos and strategic direction;*
- 2) *Holding the Headteacher to account (being a critical friend) for the educational performance of the organisation and its pupils, and the performance management of staff; and*
- 3) *Overseeing the financial performance of the organisation (school) and making sure its money is well spent.*

3. GOVERNANCE ARRANGEMENTS

The Governing Body of Newby and Scalby Primary School is made up of fourteen governors as follows:-

- a) *Five Parent governors;*
- b) *One Local Authority governor;*
- c) *One Staff governor;*
- d) *Headteacher;*
- e) *Six Co-opted governors.*

The governing body strives to keep all governor posts filled, but this is not always possible, due to resignations, and finding willing, suitable candidates.

The governing body has a number of committees which meet regularly and focus on specific areas of governance. These committees/meetings are as follows:-

- a) *Full Governing Body;*
- b) *Strategic Overview committee;*
- c) *Finance and Human Resources committee;*
- d) *Pupil Performance committee;*
- e) *Premises committee (ad-hoc sub-committee of Full Governing Body, meeting as necessary and annually for a premises inspection).*

However, the governing body is considering restructuring this in order to reduce the length of meetings with a view to improving efficiency. This will enable all Governors to be aware of all school developments, as opposed to the current practice whereby they only participate in the business of their specific committee.

Organisation:	The Governing Body of Newby and Scalby Primary School				Page 1 of 8
Document Title:	Annual Governance Statement – 31/07/2017				
Originator:	David Holmes	Version:	V1.0	Date:	

4. HOW TO CONTACT YOUR GOVERNING BODY

Phone the school office on 01723-365686 and they will pass your contact details to the relevant member of the governing body, who will contact you direct.

Minutes of Governing Body Meetings are available on request.

Organisation:	The Governing Body of Newby and Scalby Primary School					Page 2 of 8
Document Title:	Annual Governance Statement – 31/07/2017					
Originator:	David Holmes	Version:	V1.0	Date:	31/07/2017	

5. KEY ISSUES ADDRESSED BY THE GOVERNING BODY DURING THIS PERIOD

KEY ISSUE 1 – SCHOOL’S FUTURE STATUS

Governors investigate the School’s future status.

IMPACT ASSESSMENT

The Governors have devoted considerable time in meetings, including additional meetings for the purpose of the above, to investigate and consider the School’s status in the light of current trends in education. Guided by the question “What is the best possible outcome for improving our children’s learning?”, we have examined the various styles of academisation in comparison to maintaining the status quo. The Headteacher and Chair of Governors have held meetings with the CEO and Chair of Trustees of the Scalby Learning Trust (SLT) at that organisations request to explore the possibility of joining them. Those individuals have also joined a meeting with us to outline a proposed model of development and answer Governor’s questions. Governors accepted their invitation to visit and explore their school. The Trust itself has been approached by established Academy chains to join them, some outside the County and some very large which they have chosen to decline, preferring to remain a local entity within our community. We feel this is a positive opportunity to move now, at our own pace and with whom we choose, rather than later to be forced into a trust not of our choosing, which may be commercially driven and in which we may be a minor entity alongside many others. Traditionally, a large majority of our children progress to Scalby School, so this would become a more seamless transition.

The SLT recognises that:-

- a) *We are a Good school within the OFSTED framework;*
- b) *We have applied for Teaching School status at a similar time to themselves;*
- c) *We play a leading role in the Scarborough Teaching Alliance;*
- d) *We have been allocated Department for Education (DfE) funding to collaborate and support another local primary school.*

The model proposed will see little obvious change to our school, staff pay & conditions, and uniform remaining as at present. Our school will have its own Local Governing Board, continuing to operate as at present with representatives sitting on the Trust Board. We consider that retaining this local community option is the best way forward, so have applied to be considered for Academy status to the DfE Regional Schools Commissioner. Consultation with this school’s staff and parents will be conducted separately with their subsequent views and comments being welcomed. It is considered the beginning of the calendar year 2018 will be the most appropriate time to join the SLT, but throughout the period Governors can retract and withdraw from this proposed action.

Organisation:	The Governing Body of Newby and Scalby Primary School				Page 3 of 8
Document Title:	Annual Governance Statement – 31/07/2017				
Originator:	David Holmes	Version:	V1.0	Date:	

KEY ISSUE 2 – INTRODUCTION OF THE REVISED NATIONAL CURRICULUM

Pupil Performance Committee has closely monitored the introduction of the revised National Curriculum.

IMPACT ASSESSMENT

The work of the committee on behalf of the Governing Body has ensured that the school is well placed to deliver the raised expectations within the revised National Curriculum and is confident that the work undertaken by the teaching team will lead to the school delivering higher standards of achievement for pupils within a two-year period.

KEY ISSUE 3 – INCLUSION TEAM

Increasing the capacity of our Inclusion Team to support pupils and families which are facing challenges of any sort.

IMPACT ASSESSMENT

The governors approved the recommendation from the Leadership Team that, in order to address emerging challenges arising from the change in the school's demographic; the Inclusion team would be made up of three full time members of staff. The pupil performance committee has seen evidence of the impact of this improvement to provision and the Leadership Team report an increase in the number of pupils supported to enable them to make progress. Pupils who benefit from Pupil Premium funding make good or better progress.

KEY ISSUE 4 – SCHOOL ETHOS & BRITISH VALUES

Ensuring that the established school ethos is maintained and that "British Values" are effectively recognised.

IMPACT ASSESSMENT

Despite substantial changes to the statutory requirements placed on schools nationally, the governors are confident that the positive and inclusive ethos has been maintained. Further work is planned to integrate the relatively new requirements within the existing curriculum plans.

KEY ISSUE 5 – BUDGETS

The Finance and HR Committee has focused on ensuring that real-term budget cuts have not had an adverse effect on service delivery.

IMPACT ASSESSMENT

The Governors prepared an "austerity budget" to make sure that they could meet the challenges of budget cuts whilst supporting the Headteacher to make in-year savings. As a result of this prudent action, the school was able to maintain staffing levels for teaching and learning into 2016/17 and ensure that the school did not have a significant deficit within the longer term budget plans.

Organisation:	The Governing Body of Newby and Scalby Primary School				Page 4 of 8
Document Title:	Annual Governance Statement – 31/07/2017				
Originator:	David Holmes	Version:	V1.0	Date:	

KEY ISSUE 6 – NEW ASSESSMENT SYSTEM

The Pupil Performance Committee have scrutinised plans to introduce a new assessment system following the removal of levels.

IMPACT ASSESSMENT

The committee report that the school is well placed to track the progress and attainment of all pupils following the adoption of STATOnline as a product. The committee has shaped the reporting methods to ensure that the successes of the previous system are retained and that the opportunities within the new system are fully embraced.

Organisation:	The Governing Body of Newby and Scalby Primary School					Page 5 of 8
Document Title:	Annual Governance Statement – 31/07/2017					
Originator:	David Holmes	Version:	V1.0	Date:	31/07/2017	

6. GOVERNING BODY & COMMITTEE MEMBERSHIP & ATTENDANCE

GOVERNING BODY MEMBERSHIP				
Governor Type	Name	Elected	Last Day Of Office	Comment
LA	Jim Martin	01/09/13	31/08/17	Chair
Co-opted	Paul Davidson	29/06/15	28/06/19	Assistant Headteacher
Co-opted	Gillian Kendall	29/06/15	28/06/19	Vice-Chair
Co-opted	(vacant)			
Parent	Joanne Holborn	16/02/15	15/02/19	
Parent	Louise Scott	29/09/13	28/09/17	
Parent	Rachel Wells	29/01/16	28/01/20	
Parent	Emma Wallis-Scholey	21/11/16	20/11/20	
Parent	Sharon Markham	14/12/16	13/12/20	
Headteacher	Chris Knowles	n/a	n/a	Headteacher
Staff	Gill Deller	30/09/13	29/09/17	
Clerk	David Holmes			

GOVERNORS – DEPARTED & END OF PERIOD OF OFFICE (EOPOO)				
Governor Type	Name	Elected	Last Day Of Office	Comment
Parent	Mrs. Holly Large	16/02/15	15/09/16	Resigned
Parent	Miss Joanna Walker	03/10/13	24/09/16	Resigned
Co-opted	Mrs. Louisa Oakley	25/11/15	28/09/16	Resigned
Co-opted	Deborah Wiles	25/11/15	10/07/17	Resigned

FULL GOVERNING BODY – ATTENDANCE							
NAME	TYPE	MEETING DATE					
		29/09/16 1800hrs	23/11/16 1800hrs	09/03/17 1800hrs	15/06/17 1800hrs	06/07/17 1800hrs	
Jim Martin	LA	<input checked="" type="checkbox"/>					
Paul Davidson	Co-opted	<input checked="" type="checkbox"/>					
Gill Kendall	Co-opted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Debbie Wiles	Co-opted	<input checked="" type="checkbox"/>	AA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AA	
Joanne Holborn	Parent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AA	AA	AA	
Sharon Markham	Parent			<input checked="" type="checkbox"/>	AA	<input checked="" type="checkbox"/>	
Louise Scott	Parent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AA	
Emma Wallis-Scholey	Parent		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Rachel Wells	Parent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AA	
Chris Knowles	Headteacher	AA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Gill Deller	Staff	<input checked="" type="checkbox"/>					
David Holmes	Clerk	<input checked="" type="checkbox"/>					

STRATEGIC OVERVIEW COMMITTEE – MEMBERSHIP & ATTENDANCE								
NAME	CHAIR	CLERK	MEETING					
			20/10/16 1800hrs	02/02/17 1800hrs	11/05/17 1800hrs			
GB Chair	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
GB Vice-Chair			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
F&HR Comm. Chair			n/a	n/a	<input checked="" type="checkbox"/>			
Pupil Performance Comm. Chair			AA	n/a	<input checked="" type="checkbox"/>			
Headteacher			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			

FINANCE & HUMAN RESOURCES COMMITTEE – MEMBERSHIP & ATTENDANCE								
NAME	CHAIR	CLERK	MEETING					
			05/10/16 1800hrs	04/04/17 1800hrs	14/06/17 1800hrs			
Jim Martin	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Joanne Holborn			AA	<input checked="" type="checkbox"/>	AA			
Chris Knowles			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Sharon Markham				<input checked="" type="checkbox"/>	AA			
Louise Scott		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Debbie Wiles			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AA			
David Holmes		<input checked="" type="checkbox"/>	n/a	<input checked="" type="checkbox"/>	n/a			

PUPIL PERFORMANCE COMMITTEE – MEMBERSHIP & ATTENDANCE								
NAME	CHAIR	CLERK	MEETING					
			16/11/16 1800hrs	18/01/17 1800hrs	03/05/17 1800hrs	12/07/17 1800hrs		
Gillian Kendall	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AA		
Paul Davidson			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Gill Deller			AA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Jo Holborn			<input checked="" type="checkbox"/>					
Chris Knowles			n/a	n/a	n/a	n/a		
Emma Wallis-Scholey				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AA		
Rachel Wells			AA	<input checked="" type="checkbox"/>	AA	<input checked="" type="checkbox"/>		
David Holmes		<input checked="" type="checkbox"/>						

Premises Inspection: Tuesday 16/05/2017 at 1800hrs. (open to all governors)

KEY

- = Attended meeting
- AA = Absent – Apology Accepted
- AR = Absent – Apology Rejected
- AN = Absent - No Apology
- C = Cancelled
- P = Meeting Postponed
- NYE = Not Yet Elected
- N/A = Not Applicable

7. REGISTER OF GOVERNOR INTERESTS

Name	Name of Business	Nature of Business	Nature of Interest	Date of Appointment or Acquisition
Paul Davidson	None	n/a	n/a	
Gill Deller	None	n/a	n/a	
Joanne Holborn	None	n/a	n/a	
Gillian Kendall	None	n/a	n/a	
Chris Knowles	None	n/a	n/a	
Holly Large	None	n/a	n/a	
Sharon Markham	Esk Valley TS	Teaching School Alliance	TS Business Manager	Nov. 2014
Jim Martin	None	n/a	n/a	
Louisa Oakley	n/a	n/a	Sister-in-law staff member Esther Pashbi	
Louise Scott	Castle Employment Agency	Recruitment	Employee	11/01/16
Joanna Walker	Scarborough 6 th Form College	College	Not known	
Emma Wallis-Scholey	None			
Rachel Wells	IRIS Heating	Plumbing and heating	Spouse's business	2001
Rachel Wells	West Heslerton CE Primary School	School	Headteacher	2001
Deborah Wiles	None	n/a	n/a	

This section shows what governors recorded in the register of interests including: -

- a) Relevant business and pecuniary interests;
- b) Governance roles in other educational institutions;
- c) Any material interests arising from relationships between governors or relationships between governors and school staff (including spouses, partners and close relatives).

Organisation:	The Governing Body of Newby and Scalby Primary School				Page 8 of 8
Document Title:	Annual Governance Statement – 31/07/2017				
Originator:	David Holmes	Version:	V1.0	Date:	