



## Friends of Newby and Scalby Primary School

### Minutes of the Meeting held on Monday 4<sup>th</sup> March 2019

**Present:** Karen Noble (Trustee), Cath Robinson (Trustee), Gemma Flood, Vicky Streets (Minutes), Penny Claybrook, Paul Davidson, Laura Oxley.

The group welcomed Laura to the meeting and Kelly Trotter and Beth Rickinson who joined the group at the last social event.

#### 1. Apologies

Jen Gosling (Trustee), Helen Rowe.

#### 2. Matters arising from last Meeting

The group discussed the date of the Summer Fair and Paul will confirm the date tomorrow by emailing Gemma.

Karen handed out consent forms for staff and volunteers to sign so the pictures from the events can be uploaded. These were signed and given back.

#### 3. Treasurers Report

Eugene confirmed there was no change to the breakdown for the minutes below with the total balance of £2,129.93, as below.

Friends of Newby and Scalby School 01/09/2018 - 04/02/2019	
Nature	Sum of Income/ (Expense)
Xmas Fair	1342.42
Uniform Shop Takings	1006.00
Beetle Drive	152.80
Scarborough Borough Council	500.00
NYCC (School)	-7530.00
Uniform Shop Stock	-1262.82
Summer Fair	-159.52
Easter	-60.12
PTA UK Subs	-117.00
	<b>-6128.24</b>
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<b>Matwest Account Summary 87681889</b>	
Opening Bank Balance September 2018	8258.17
Total Income	3001.22
Total Expenditure	-9129.46
Balance @ 04/02/2019	<b>2129.93</b>

#### **4. Forthcoming Events**

The group discussed the following events.

- **Book Club – 14th March until 20th March**

Book Fair has been organised by Rebecca McGuinness and will be supported by volunteers from 3pm - 3.30pm each day with 14<sup>th</sup> Karen or Jen, 15<sup>th</sup> Laura, 18<sup>th</sup> Cath, 19<sup>th</sup> Jessie Stanforth-Bull, 20<sup>th</sup> Nicola Carpenter. Paul will ask Rebecca to co-ordinate and contact Karen and confirm details and to let the group know how much school make on book sales.

- **Easter Bonnet/Egg Competition– 12<sup>th</sup> April 2019**

Gemma contacted Tesco's and they have donated 17 eggs. Need two more for early Years so Gemma will ask Tesco. Cath will organise the chocolate lollies and buy 500 from Aldi. Paul will check if Helen has asked one of the ladies who listens to reading to see if she can do the judging or ask a deputy Governor. Need two helpers so Laura and Penny volunteered and will be at school at 9am till 10.30am. The winners get 17 certificates and an egg and the volunteers write the names on the certificates as the judge decides on the winners and these will be presented to the children later in the day. Karen will contact Ben to ask him to design the poster to be in the newsletter two weeks before the competition to let everyone know.

#### **Pea Hunt – 22<sup>nd</sup> May 2019**

The Pea Hunt was discussed again and Gemma will send the cheat sheet to the trustees. Need one person to throw the peas out and four volunteers to count the peas, Karen (to be confirmed) Cath (to be confirmed) Penny, so any other volunteers please contact one of us. Volunteers would meet in Reception at 9am on the day and usually be there two hours. The four people counting sit in the library at tables and when each class have had their minute to collect as many peas as possible, they put their cups with their name on the tables in class order. The names are put on the certificates with their total pea count and these are usually presented to everyone and the winners in each class get theirs in assembly with their book voucher. The finder of each blue or red pea also receives a book voucher. We need a bag of dried peas from the wholesalers and Gemma will confirm where. The sponsor forms are sent out with the information on the newsletter two weeks before which Ben will be asked to do again.

#### **6. Request for spends**

The group discussed and agreed the request to buy cups with lids for visitors around £100 from Jane and Helen.

No more requests for spends apart from previously discussed and agreed below:-

#### **7. Any Other Business**

Karen asked about DBS checks and it was discussed if they could be obtained for more volunteers, Paul will check with Claire.

Karen raised the question of Bags for school and if was worth trying it again. Cath will look into this to see how it could work.

Karen talked about the group doing a bingo event and this will be discussed in more detail another time.

Penny raised that since the change in suppliers of jumpers and cardigans that some parents had said they weren't as good quality so Penny approached the supplier and they confirmed they can supply better quality ones for £9 sweatshirt, £11 cardigan, the polo shirts would remain the same price. The group agreed this could go ahead as the amount raised would reduce but not by much and was worth it for the higher quality. Penny asked about the orders being able to be done by parents themselves online which would mean the uniform would be delivered to the uniform shop and distributed to the classes by Penny but paid direct to the supplier online. All agreed this was a positive move. Penny also asked if the uniform shop can have a stall in KS1 and KS2 one night afterschool. Penny will organise this and look at some dates before the summer and everyone agreed this was a great idea.

#### **8. Date and time of next meeting**

Next Meeting Wednesday 8<sup>th</sup> May at 6pm.

**Signed by Trustee :** Karen Noble